

# Focal Point Camera Club Committee Descriptions

1. **Program Committee:** Plans and carries out, with the approval of the Executive Board, programs for each scheduled meeting during the meeting year. Sends out meeting notices via E-mail

Meetings *Include:*

- Critique meetings (2)
- Contest meeting (1)
- Meetings that require a guest speaker / program (4)
- Potluck meetings (2) (December and May)

This committee can be divided up into specific duties performed by multiple members, i.e. one member may take care of the planning and facilitation of the meetings by securing the appropriate speakers / presenters and then making the appropriate introductions at the meetings. A second member could take care of collection of images for the contest, critiques and word of the month and then preparing the images for the iPad for presentation at the meetings.

2. **Technology Committee:** Provide technology relate information to members including, but not limited to use of equipment, software and techniques pertinent to the craft of photography.
3. **Events and Outings Committee:** Set up field trips / photo shoots and send out notices regarding the outings as well as notifying the webmaster of the information to be posted on the club website [www.focalpointcameaclub.org](http://www.focalpointcameaclub.org) .
4. **Exhibits and Displays Committee:** Plan and over see logistics for each of the exhibits / shows and displays that the club participates in as well as keeping the webmaster informed with all information to be posted on the club website.
5. **Public Relations Committee:** Works along with the Exhibits and Displays committee to promote news media coverage regarding club activities. Develop contacts and relationships with local media, submits press releases and when needed, meets with the media at our events. Develops Bio information on members for use at our exhibits, shows and displays where required.
6. **Education Committee:** Develop and implement short programs (1/2 hour in length) of an educational manor to be presented prior to the start of our regular meeting time. These programs could be podcasts, Youtube videos, Power Point presentations or similar formats.

Examples:

- using image editing software (specific features etc)
- understanding how to use camera settings
- introduction to new software, equipment and technologies available to all of us

## **Delegats to Supporting Organizations:**

- Wisconsin Area Camera Clubs Organization (WACCO), Duties include attending 1 to 2 meetings per calendar year at locations determined by WACCO and report back to our club at the next appropriate meeting.
- Photographic Society of America (PSA), Duties include attending meetings when possible at locations determined by PSA and report back to our club at the next appropriate meeting. Other duties could become necessary based on our clubs participation needs and desires. This could be a multi member position.